

Copying Material from Newspapers, and the Newspaper Licensing Agency Agreement

Advice note on copyright

Fair Dealing

The Copyright, Designs and Patents Act 1988 permits individuals to make a single copy of a "reasonable proportion" of any copyright material in a newspaper for their OWN PRIVATE STUDY OR RESEARCH FOR NON-COMMERCIAL PURPOSES. You are advised not to copy more than a single article from any particular issue of a newspaper.

Newspaper Licensing Agency (NLA)

The NLA is authorised by the publishers of certain newspapers to grant permission to allow organisations to copy cuttings (i) for distribution to personnel for internal management purposes, and (ii) for distribution to students for educational and instruction purposes. The maximum number of copies which may be made of any one cutting for either of these purposes is 250; written permission must be obtained from the NLA for copying in excess of this. The licence covers only copying from PRINTED newspapers; it does not permit downloading or printing from electronic versions. These are covered by separate agreements which may vary from title to title.

What is covered by the licence?

- Copying, as part of a distribution service, of cuttings taken from an NLA newspaper.
- Inclusion of photocopies of cuttings in study packs. Graphic works (including adverts and photographs) are now covered under the terms of the Comprehensive Licence.
- Projection of cuttings taken from those newspapers by illumination onto a screen.

Limitations to the licence

- Copying may only take place on the licensee's premises within the UK, or in countries where the NLA does not have a licence with a foreign collecting society.
- Copying is only for members of the institution's staff and its students.

- No alterations may be made to the size or layout of cuttings copied beyond what is reasonably required for educational purposes.

Endorsements

Each copy or collation of copies made either as part of the clippings service or for students must include the notice: "NLA licensed copy. No further copies may be made except under licence".

Which newspapers are covered?

An up-to-date list of those newspapers covered by the licensing scheme can be found on the NLA website (<http://www.nla.co.uk>), but at the time of writing (June 2007), the nationals included in the licence are:

Independent	Daily Telegraph	Financial Times
Independent on Sunday	Sunday Telegraph	The Guardian
Times	Daily Star	Sunday Times
News of the World	Evening Standard	Observer
Sun	Daily Express	Daily Mail
Daily Mirror	Sunday Express	Mail on Sunday
Sunday Mirror	The People	Daily Star Sunday

The University also has a licence extension covering a number of regional and local papers. Please contact the Library for further information. Multiple copying from newspapers not listed is **not** covered by the NLA licence or by fair dealing and permission must be sought from the publisher before such copying takes place.

Electronic copying

The University has an extension to the main licence which allows cuttings from most NLA newspapers to be scanned and distributed electronically for management purposes. Such cuttings must be permanently deleted from digital systems within 7 days of scanning. The licence does **not** currently permit the digitisation of cuttings for inclusion in electronic study packs or mounting on the VLE.

Visually Impaired Persons

Under the terms of the Copyright (Visually Impaired Persons) Act 2002, individual copies of articles may be made in an alternative format for visually impaired users, provided an equivalent accessible copy is not already available commercially. The accessible copy must contain "sufficient acknowledgement" of its source, such as title, date and page number.

Further information

Further information on copyright is available from all DMU libraries, and from the Library website (<http://www.library.dmu.ac.uk>)

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www.library.dmu.ac.uk

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